



Memorandum

**TO: RULES & OPEN GOVERNMENT
COMMITTEE**

FROM: Chuck Reed

**SUBJECT: RULES & OPEN GOVERNMENT
COMMITTEE WORKPLAN**

DATE: January 25, 2007

Approved

Chuck Reed

Date

6/15/07

RECOMMENDATION

Approval of the Rules Committee workplan for the period of February through June 2007 and setting its meeting on Wednesday of each week at 2:00 P.M. in the Committee Room W118/119, or as noticed below.

WORKPLAN CONTENTS

RULES COMMITTEE WORKPLAN February – June 2007

COMMITTEE MEMBERS

Chuck Reed, Chair
Dave Cortese, Vice Chair
Pete Constant, Member
Judy Chirco, Member
Sam Liccardo, Alternate

STAFF

Richard Doyle, City Attorney
Lee Price, City Clerk
Les White, Manager's Office
Harry Mavrogenes, Redevelopment Agency
Alicia Bosco, Mayor's Office
Nadine Nader, City Manager's Office
Gary Miskimon, Redevelopment Agency

MISSION STATEMENT: Council Agenda setting; Committee agenda setting; City Auditor work plan; Commission appointments that do not require interviews by the full Council; Ensuring accessible, responsive, transparent and accountable government.

MEETING SCHEDULE: Every Wednesday at 2:00 p.m. in the Committee Meeting Rooms.

RULES COMMITTEE

RE: Rules Committee

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- A. City Council (City Clerk)**
 - 1. Review Draft Agenda
 - a. Add New Items to draft agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - 2. Review Final Agenda
 - a. Review of Items that Meet Exception Rule
 - Adds to Agenda
- B. Redevelopment Agency (Executive Director)**
 - 1. Review Draft Agenda
 - a. Add New Items to draft agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - 2. Review Final Agenda
 - a. Review of Items that Meet Exception Rule
 - Adds to Agenda
 - 3. Assign "Time Certain" for convening Redevelopment Agency Agenda
- C. Legislative Update**
 - 1. State
 - 2. Federal
- D. Meeting Schedules**
- E. The Public Record**
- F. Appointments to Boards, Commissions and Committees**
- G. Rules Committee Reviews, Recommendations and Approvals**
- H. Review of Council Committee Agendas**
 - 1. Community and Economic Development Committee
 - 2. Neighborhood Services and Education Committee
 - 3. Transportation and Environment Committee
 - 4. Public Safety, Finance and Strategic Support Committee
- I. Open Government Initiatives**
 - 1. Reed Reforms
 - 2. Sunshine Reform Task Force
 - 3. Significant Public Records Act Requests
 - 4. Council Policy Manual Update
- J. Open Forum**
- K. Adjournment**